


NATAMBA SHADRACK'S CV *N. Shamba*

	<p>Current Address</p> <ul style="list-style-type: none"> 📍 Kabalega College Masindi, P.O Box 255, Masindi. 📍 Department of Development Studies, Faculty of Social Sciences, Kyambogo University, P.O Box 1, Kampala. ☎ +256-782-843010 or 0701 843010 <p>Email: snatamba@gmail.com or snatamba@ucu.ac.ug or snatamba@kyu.ac.ug Sex: Male Date of birth: 10/02/1983 Nationality: Ugandan</p>
<p>First name(s) / Surname(s)</p>	<p>SHADRACK NATAMBA</p>
	<p>Profile</p> <p>Current Position: Academic Registrar, Kabalega College Masindi</p> <p>Professional Achievements</p> <p>I am a distinguished academic administrator and curriculum developer, currently serving as the Academic Registrar at Kabalega College Masindi. My visionary leadership has significantly contributed to the institution's growth and reputation. Through my initiatives:</p> <ul style="list-style-type: none"> • I developed two diploma programs, fostering academic expansion and diversity. • I have played a pivotal role in registering and classifying Kabalega College as an institution of higher learning by NCHE, solidifying its academic standing. • My strategic enrollment efforts grew the student population from 46 in 2022 to over 1,000 in 2025, a remarkable achievement in institutional development. <p>Previous Experience</p> <p>Before joining Kabalega College Masindi, I had an illustrious 10-years' experience at Kyambogo University as an Assistant Lecturer, where I led curriculum reviews and spearheaded the development of new academic programs, including: Bachelor of Arts in Development Studies, Master of Arts in Development Studies and Master of Gender and Women Studies.</p> <p>Additionally, I contributed to Uganda Christian University (UCU) by developing key academic programs, such as: Bachelor of Human Rights, Peace, and Humanitarian Intervention (BOHRPHI) Reviewing the Bachelor of Development Studies and Master of Human Rights program</p> <p>Areas of Expertise:</p> <ul style="list-style-type: none"> • Academic administration & policy implementation • Curriculum development & program design • Institutional growth & student enrollment strategies • Higher education leadership

Education background	<p>Date and Title of qualification awarded and institution.</p> <ul style="list-style-type: none"> • 2009-to 2012, Master of Arts in Development studies, Uganda Christian University- Mukono. • 2005-2008, Bachelors of Development studies (<i>First class with Honors</i>): Uganda Christian University- Mukono. • 2005-2008, A Certificate of outstanding servant Leadership-Leadership Development training course of Compassion International Leadership Development Programme (LDP) Uganda. • 1999-2004, O' and A' Level Certificate (UACE): St. Gonzaga S.S.S Kijukizo, Lyantonde.
<p>Current job held Academic Registrar; Kabalega College Masindi since 1st September, 2022 to 30th August 2025</p> <p>Duties executed: As an Academic Registrar, my role is in the administrative and academic functioning of an institution, often serving as the backbone of academic operations. My responsibilities typically include:</p> <ol style="list-style-type: none"> 1) Students mobilization and advertisements of College Academic Programmes through radio talk shows, car drives, school career days, visiting religious institutions among other strategies. I have done this for 2 years now. 2) Student Admissions: Overseeing the admission process, setting criteria, and ensuring that policies are implemented fairly and effectively. 3) Examinations and Assessments: Coordinating exams, managing grading processes, and ensuring the integrity of assessments. 4) Academic Records: Maintaining accurate records for all students, including transcripts, enrollment data, and certifications. 5) Curriculum Management: Assisting with the development, approval, and revision of academic programs and courses. 6) Policy Enforcement: Implementing and upholding the academic policies and regulations of the institution. 7) Advisory Role: Providing guidance to faculty and students on academic-related matters, such as registration and graduation requirements. 8) Graduation Coordination: Organizing and ensuring the smooth running of graduation ceremonies and the issuance of certificates and awards. 9) Data Analysis and Reporting: Collecting and analyzing academic data to inform institutional planning and reporting to relevant stakeholders or NCHE. 	
Previous working Experience.	
<ol style="list-style-type: none"> 1. Lecturer, Uganda Christian University- Mukono, Development Studies and Foundation Studies Departments 2008-2016 2. Lecturer, Kyambogo University, Development Studies Department (On part time basis) (2016-2022) 	

Duties performed

I have taught course units like research methodology, financial management, micro-finance, project planning and management and Monitoring and Evaluation. I have also taught course units like human rights, peace and conflict, humanitarian intervention and global justice, Policy design and analysis, international political Economy, Human Resource, project planning and Management, Health and wholeness, Understanding Christian Ethics among others.

Setting and marking course works and examinations, I have been engaged in Marking and assessing students in the departments above since 2012. This also involves Setting exam Questions every semester.

Supervising Students' dissertation and fieldwork work for students.

Actively been involved in writing new programmes; diplomas, Bachelors and Masters at UCU and KYU.

July, 2016- June 2018; Assistant Academic Registrar Ankole Western University.

Duties performed:

1. Representing the Academic Registrar in his absence and other commitments
2. Assist the academic Registrar in planning the academic calendar for a year.
3. Assist the AR in supervising the Deans and Heads of departments to ensure smooth running of teaching and Learning.
4. Assisted the AR in drafting of orientation programmes for new students.
5. Guided the drafting of both teaching and examination time tables and their supervision.
6. **I was fully in-Charge of Reviewing and drafting old and new programmes to be owned by the University and submitted to NCHE for accreditation.**

PERSONAL SKILLS AND COMPETENCES

Communication skills	Good communication and public speaking skills gained through my experience as a tutor and later as a lecturer at higher learning institutions. Good interpersonal skills gained through interaction with people from different cultural backgrounds while working at the two universities that are culturally diverse.
Organizational skills	Have knowledge and skills on how higher institutions of learning operate and how they are managed. Having worked at different universities, I have been exposed to knowing how to handle issues of students ranging from results to their entire academic records. I do respect hierarchy and willing to learning from seniors. Self-motivated, hardworking and analytical. Highly experienced in working in a multi-cultural environment.
Computer skills and competences	Proficient in computer applications (Microsoft word, excel, power point, Publisher and internet explorer). Can organize and host meetings on google classroom and Zoom this was through trainings offered to lecturers by universities. Knowledgeable in computer packages like Statistical Package for Social Scientist (SPSS) and HyperResearch (For Qualitative Data Analysis) through individual efforts during my graduate research.

Job related skills	Skills in planning, organising, supervising, budgeting, policy design and implementation and many other managerial roles, these were gained while working as Assistant Academic Registrar at AWU and the long-time service at different university as a lecturer. As a lecturer, I am responsible for big number of students through mentorship, academic supervision, and community outreach				
Digital skills	SELF-ASSESSMENT				
	Information processing	Communication	Content creation	Safety	Problem solving
	Proficient User	Proficient User	Proficient User	Independent User	Independent User
Research and Publications	<ol style="list-style-type: none"> 1. Natamba, S., et al (2022): Influence of Female Teachers' Reproductive Health Experiences on Their Job Performance in Selected Municipal Secondary Schools in Uganda: A Case of Kabale Municipal Council. (ISSN: 2643-9670) 2. Natamba, S., (2012): Waste management practices and their implications to urban development: A case of Kyazanga Town council. LAP LAMBERT Academic Publishing; (ISBN 978-3-659-55265-6). 				
Project works	<ol style="list-style-type: none"> 1. October 2021 to September 2023, Part of the four team members that are undertaking an action research entitled: Gender-based approaches for improving food safety, value addition and marketing in livestock systems in Western Uganda an AgriFose Project: Challenge II: 2. September 2019- February 2020; Participated with Global Labour Institute (GLI Network Ltd), Manchester and Agence Française de Développement (AFD) to carry out a study to support the Government of Uganda and the Kampala Capital City Authority in preparation of the planned introduction of Bus Rapid Transit (BRT) in Kampala 3. December 2019- January 2020; participated and worked with The New Forest Company on their midline survey from all the project areas in Uganda. 4. November 2018 to September 2019, Part of the four team members that undertook a study entitled: Gender-based perspectives on milk safety among smallholder farmers around Lake Mburo National park Funded by Swedish Government. 5. 3rd -15th May 2018, Team Leader on the data collection exercise on the Research Titled: Equalization of Educational Opportunities to Children with Disabilities in West Nile Sub-Region; funded by Parliamentarians from Northern region. 6. 5th -28th February 2018, Research Assistant with Opportunity International- United Kingdom- Midline Survey on Girl Child Education Opportunity in Uganda 7. 15th -30th November, 2017, Research Assistant with Opportunity International-UK Baseline Survey on Girl Child Education Opportunity. 				

8. June –November 2017; did consultancy work for Anglican church of Uganda to develop a training handbook for religious leaders and church institutions Christian-based approach to: Maternal and Child Health Sexual Reproductive Health HIV and AIDS Gender, Gender Based Violence and Family Planning.
9. 6th, 2013: Appointed Research Assistant on a research project conducted by UCU: The cost of Boda-Boda accident in Uganda. A project funded by CROSSROADS.
<http://ucudir.ucu.ac.ug/bitstream/handle/20.500.11951/52>
10. Jan.2011- Dec. 2012, I conducted a study entitled: Waste management practices and their implications to urban development: A case study of Kyazanga Town council. (MA. Thesis). Published with LAP LAMBERT Academic Publishing (ISBN 978-3-659-55265-6).
11. 18th August-18th September 2008, Appointed Research Assistant on the paper that was presented on the topic: Skills training in small and medium firms by Mr. Katono Isaac, Principal Researcher in the school of research and post graduate studies and a lecturer at Uganda Christian University- Mukono.
12. April, 2008 to Dec. 2008, Appointed Research Assistant on the PhD project for Katusiimeh Mesharch Lecturer/Principal Researcher, on the title: Public-private partnerships in urban Environmental infrastructure in East Africa: A case of solid waste management.

Trainings and Workshops attended.

- 1) January 12th-14th, 2016, Grants writing and Award management. Organized by Joint Clinical Research Centre in Conjunction with Uganda Christian University.
- 2) February 15th-16th, 2016; Engaging the Public in Research. Organized by Joint Clinical Research Centre in Conjunction with Uganda Christian University.
- 3) 19th -20th 2015; Training of Trainers workshop on Millennium Development Goals. A capacity building project that at Uganda Management Institute.
- 4) 8th -10th Nov. 2015, Environmental management & Governance, Environmental Law, Environmental Impact Assessment, Environmental Monitoring Auditing, Environmental Education and Natural Resource Conservation & management Planning organized by UCU-Development Studies Association in conjunction with NEMA.

Additional information	<u>REFEREES:</u>	Relationship
	Dr. Asimwe Florence Munyonyo Head of Department; Development Studies fasiimwe@kyu.ac.ug 256772 584128	My supervisor, Kyambogo University.
	Rev. Dr. Andrew David Omona (PhD) Former Dean; School of Social Sciences Uganda Christian University- Mukono Email: adomona@ucu.ac.ug +256783304848	My former supervisor Uganda Christian University.

I Natamba Shadrack declare that the information presented above is a true account of my specifications.

Sign: .

Date: 15th April 2025

